



# Minutes Executive Board Meeting

**Phone: (712) 832-8330**

**Access Code: 886 3398**

**June 29, 2018**

**Conference Call**

The board convened at 11:03 a.m. CST

Present: Deb Daiek, Denise Lujan, Patrick Saxon, Meredith Sides, and Annette Cook

Guests: None

Absent: Mary Zimmerer

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## **Discussion Items:**

### **1. Review of Minutes (Board)**

Motion to approve the amended minutes from May board meeting.

First: Denise Lujan

Second: Patrick Saxon

Motion passed 3-0

### **2. President's Report (Deb Daiek)**

- Webinar Update – we are good for August-January with webinars. Annette has not heard from Tinto or Arendale with their descriptions. Boylan did not initial all of the areas on the contract, but Annette said we could make it work. The latest date that we can do Boylan's webinar is February 15. We decided \$65 for "after live" webinars for non-members made available in August.
- Goals – Deb has created a chart that lists 2018-2020 goals for NADE with lots of good details. The board will consider the chart and discuss further at our in-person September board meeting. Discussion about adding a repository for political/national articles on the library page of the website. Every chapter's website should have a link to the NADE website. Meredith will work with Mary to develop a survey to send to our state chapters – how can we have more of a presence with your state chapter/keep the connection going throughout the year/some things they would like to see NADE do for the state chapters (tabled for on-site meeting in September). Board members

will go into the document and update what they have done. This will make things easier when we do our annual report at the conference.

- Lansing presentation – Deb’s presentation went well, but she did not receive much feedback/response. Discussion about focusing on other areas, like professional development. General discussion about political advocacy on behalf of developmental education and a task force in Ohio that helped advocate for developmental education.
- General discussion about the topic of the future of the organization, leadership, and what to do moving forward. Future discussions will occur next month in July.
- Discussion about the Digest. We need to go ahead and get something out there, like the Math Network white paper. Denise will be talking to the new Digest chair about these items in a few weeks.
- Discussion about Accreditation Commission. Discussion about contract with H&H Publishing. Denise has been working with the Accreditation Commission on a new way of approaching programs. They are going to be taking a year hiatus and re-evaluate all aspects of their Commission. Denise will talk to them about the raised rate for application and get a standard answer about how to handle inquiries about future applications.

### **3. President Elect’s Report (Denise Lujan)**

- Denise says that Hunter was appreciative that we gave him a number about how much NADE can pay for the JDE.

### **4. Vice-President’s Report (Mary Zimmerer)**

- No report

### **5. Treasurer’s Report (Patrick Saxon)**

- Patrick needs Jeanine’s financial projections before he can complete the pro-forma budget for the coming year.
- Patrick is going to be taking records to the tax accountant.
- We will seek to approve our pro forma budget at our on-site meeting in September.

### **6. Secretary’s Report (Meredith Sides)**

- Discussion about bylaws. Meredith will email a summary of the proposed changes to the board soon.
- Name change options were discussed based on the survey. Discussion about the procedure moving forward. Meredith will send an email to everyone on board to vote on top two choices.
- Keynote speaker for 2019 – The committee is recommending Dr. Carolyn Denard.

### **7. Conference Manager’s and Executive Assistant’s Report (Annette Cook)**

- McCabe Update – we have 99 registrants so far, 3 sponsors with tables
- Exhibitor rates for conference and other updates for 2019 – we are clarifying that they get four name badges with full access to the conference. Also, we have a hard time getting them to commit by a specific deadline. If we give them a deadline of December 31 to submit their information. After that, the fee would increase by \$500 for them to register.

Motion to approve the proposal to increase the fee by \$500 after December 31.

First: Denise Lujan

Second: Meredith Sides

Discussion

Amended motion: Motion to approve the proposal for an exhibitor late fee of \$500 after January 15.

Discussion

Motion passed 3-0

- NADE Kellogg award – take out the waiver part from the PPH about the \$500 waiver...that is not our part.
- RFP feedback for NADE 2021 – an option for the 2021 conference has come up. The Westgate Las Vegas hotel is 1 block from the strip in Las Vegas, with facilities we need, recently updated, room rates \$109+resort fee/night, food and beverage minimum would be \$80,000. Annette says this may be a good option for us to look over.
- Fax account – we pay \$9.99/month and Annette says we can discontinue this account since no one is faxing anything.
- AMATYC/Impact project has a quote from the NADE executive board.

Motion to adjourn.

First: Denise Lujan

Second: Patrick Saxon

Motion passed 3-0

Meeting adjourned at 1:21 p.m. CST