



Executive Board Meeting Minutes

Phone: (712) 832-8330
Access Code: 886 3398

October 23, 2018
Conference Call

The board convened at 10:00 a.m. CST

Present: Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, and Annette Cook

Guests: None

Absent: Denise Lujan

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the minutes from 9.25.18 board conference call.

First: Mary Zimmerer

Second: Patrick Saxon

Motion passed 3-0

2. President's Report (Deb Daiek)

- Discussion about the transition plan.

Motion to appoint Patrick Saxon as President-Elect for the 2019-2020 board term.

First: Meredith Sides

Second: Mary Zimmerer

Discussion

Motion passed 2-0 (1 abstention)

- Grant Update – Callahan and Deb will be meeting next week to draft an initial outline of the grant. They had a call last week with Paul Markam and Alison Kadlec about this grant. Markam and Kadlec had some questions for Deb. It is moving in a positive direction.
- The *Journal of Access, Retention, and Inclusion in Higher Education* (JARIHE) is interested in having us link it with our members. What rights do we have to disseminate this journal on behalf of NADE? How will the name of the journal align with the new NADE name? How reliable are they for getting the journal out?
- Deb would like for the Digest to become modeled more like Innovation Abstracts by NISOD. It's very practitioner-focused, not necessarily research-based or focused. Deb would like to put together a "digest" of those ideas. We would like to think about this more at our face to face meeting.
- Discussion about Leadership Congress. Meredith Larson from the National Center of Education Research, the Institute of Education Sciences, and the U.S. Department of Education. These organizations want to do more outreach to organizations. She might be a good person for Leadership Congress for a two-hour workshop during Leadership Congress. The board is inclined to schedule her for LC.

3. Vice President's Report (Mary Zimmerer)

- Three grant requests:
- LAANE: Type A; board member to conference - there was zero information on this grant request - is someone going? November 2nd? Mary will be finding out more information about this grant request.
- MRADE: Type D: president to NADE
- PADE: Type B: Offset costs for web redesign

Motion to approve the proposed grant requests from MRADE and PADE.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 3-0

4. Conference Manager's Report (Annette Cook)

- Deb wrote a letter for us to send to surrounding states inviting people to come to the 2019 conference.
- We are working on a social media plan that we will start about 60-70 days out from the conference date.
- 36 people are currently registered for the conference.
- Fee waiver letters will start going out soon.
- A few people who were not chosen for sessions at the conference this year were upset because they were CLADEA-connected individuals and felt that they should have been included. If the Board hears any of this type of behavior, please explain that we have a blind peer review process that has to be fair to all presentations.

Discussion about talking about the proposal submission process for future conferences in Las Vegas at the face to face meeting.

- Annette will be sharing different Las Vegas hotel proposals with us to review.
- There were a few negative responses to the survey for the Tinto webinar. There were some issues with how he handled questions and provided information for webinar attendees.
- Annette is working with Kenyatta about developing some new logos for us to share by conference time regarding new name of NADE. Kenyatta has shared with the Board some information about her services that we can utilize while moving forward with re-branding.

5. Treasurer's Report (Patrick Saxon)

- Patrick is still waiting on numbers to finalize the budget. We will finish looking at this at the face to face meeting in Las Vegas.
- Discussion about the recent CLADEA meeting that Patrick attended. Some people agreed with NADE about the future of CLADEA and how it needs to go forward. Some of these things include developing the Fellow's network to assist with advocacy, research, and other items; discussion about the calendar and the issues that some organizations have with our webinar schedules and what constitutes event overlap within CLADEA; discussion of CLADEA book sales; discussion of bringing in more foundation officers. The next CLADEA meeting will be at NADE.

Meeting adjourned at 11:00 a.m. CST