



# Minutes Executive Board Meeting

**Phone: (712) 775-7031**

**Access Code: 285-975-405**

**September 15, 2017**

**Conference Call**

The board convened at 12:02 p.m. CST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook

Guests: None

Absent: None

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## **Discussion Items:**

### **1. Review of Minutes (Board)**

Motion to approve the minutes as amended from September 8 board meeting.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 4-0

### **2. President's Report (Robin Ozz)**

- FDEA – this was the Florida chapter meeting that was cancelled due to the hurricane. Robin already had a plane ticket to attend the chapter meeting/conference. Robin could still have an informal meeting with some of the members since she already has the plane ticket, which the board is supportive of.
- Winter meeting – Robin discussed us meeting with Katie Hern and Myra Snell at our winter meeting. Fly in Thursday, Nov. 30, Fly out Sunday, Dec. 3. Oakland, Berkeley, or San Francisco are areas that would be convenient with those that we will be meeting with, including chapter members. Robin will do some more investigation about these areas and get back to us.

### **3. President Elect's Report (Deb Daiek)**

- Discussion about the AC and other organizations' equivalent groups. Discussion about the things that colleges may need to be measured. Deb would like to meet with HLC and other relevant organizations to look at how they approach assessment and evaluation with practitioners in order to see how current NADE is or isn't compared to other organizations' equivalent groups.
- Deb has been working on the NADE fact sheet to update it. We are also looking at the advocacy document and possible updates. We would like to maybe develop some new materials during our next face-to-face meeting.
- Tammy Donaldson is the current chair of the Reading SPIN, but is stepping down. Jenny Ussery and Melissa Cheese would like to co-chair the Reading SPIN.

Motion to approve the appointments of Jenny Ussery and Melissa Cheese to Reading SPIN Co-Chairs

First: Mary Zimmerer

Second: Deb Daiek

Motion passed 4-0

- Paul Markham (Public Agenda) would like to come to the conference and do a focus group or something similar with some of the conference attendees. The board is interested to know what he will be doing with the information.

### **4. Vice-President's Report (Mary Zimmerer)**

- Grant request from IDEA for a Type A grant to bring Robin to their conference as keynote speaker in October.

Motion to approve the grant.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 4-0

- Mary sent a newsletter out yesterday to the chapter leaders

### **5. Treasurer's Report (Patrick Saxon)**

- No report

### **6. Secretary's Report (Meredith Sides)**

- No report

## **7. Conference Manager's Report (Annette Cook)**

- No report

Motion to adjourn

First: Deb Daiek

Second: Meredith Sides

Motion passed 4-0

Meeting adjourned at 12:45 p.m. CST