



Executive Board Meeting Minutes

September 7, 2018

The Board convened at: 8:02 a.m. EST

Present: Deb Daiek, Denise Lujan, Mary Zimmerer, Patrick Saxon, Meredith Sides, and Annette Cook

Guests: None

Absent: None

9:00 a.m – 12:00 p.m.

Discussion Items

1. Review of Minutes (Board)

Motion to approve the minutes from 8.2.18

First: Mary Zimmerer

Second: Denise Lujan

Motion passed 4-0

2. President's Report (Deb Daiek)

- Goals/Action Items (includes Marketing/Hunter's Suggestions)
 - Discussion about the strategic plan for NADE
 - Discussion about the purpose and mission
 - Discussion about Deb sending out a letter from the president that discusses some of the new changes coming to NADE, including the name change. Discussion about how to move forward in an inclusive way by respecting members' wishes and board guidance.

- Discussion about sending out a communication to all chapter presidents/president-elects, committee chairs, and network chairs a week before sending out the same communication to the rest of the membership. More discussion about how the mission and goals might change. Discussion about having a ballot that states the reason for the name change and the inclusiveness of the options, the two different options, and the rationale for the two options that were chosen.

Motion to send the voting ballot for the name change options to the membership on October 1.

First: Denise Lujan

Second: Meredith Sides

Discussion

Motion failed 1-3

- Further discussion about the option of sending out a letter with rationale for name change in the fall, allowing time for questions, and then doing a vote on the new name in January 2019 before the next conference.

Motion to send out a letter with rationale in October, conduct the vote in January, and roll out the new name at the conference in March.

First: Denise Lujan

Second: Mary Zimmerer

Discussion

Amended Motion: Deb sending out a general introduction to this topic in her president's letter for September to let people know that the board has been in deep discussion about this topic for many months and that we are doing a name change. In mid-fall/October or November, a more extensive letter is sent to the membership explaining the process, the rationale, the name options, and next steps, and asking for questions to be sent to the President. Then, a ballot will be sent out in January, and the new name will be announced at the conference in March.

First: Denise Lujan

Second: Mary Zimmerer

Motion passed 3-1

- Discussion about chapter websites
- Discussion about increasing membership. Updates on current membership numbers. The full contact list available to us is over 3,000 people. A recent increase in new members occurred this month, possibly due to the institutional membership price going up starting September 1. Denise will be working with the committee and network chairs to talk about a possible membership drive after we send out an email about the name change.

Motion to eliminate the Elections Committee due to the changes of the logistics of running the elections and ballot going through the NADE Office.

First: Meredith Sides

Second: Mary Zimmerer

Discussion

Motion passed 4-0

- The PPH needs to be update with the new process re: eliminating the elections committee.
- Discussion about a grant that creates some type of professional development program for all faculty (online). This program will focus on andragogy. It would be offered through NADE, but we would need to have a “host” college. Deb will be moving forward with finding out more information.
- We want to share more student stories in the newsletter
- Discussion about auditors
- Discussion about the Accreditation Commission.

Motion that the AC only gets three conference fee waivers.

First: Denise Lujan

Second: Patrick Saxon

Discussion

Amended motion that the AC only gets two conference fee waivers.

First: Denise Lujan

Second: Mary Zimmerer

Discussion

Motion passed 4-0

- We currently have reciprocal agreements with ACTLA, ATP, AMATYC, CRLA, FACE, NACADA, NCDE, NCLCA, and NISOD. Discussion about the reciprocal agreements.
- Discussion about CLADEA
- Discussion about H&H contract and guides
- Discussion about transition
- Discussion about McCabe Conference. 2019 will be in Amarillo, Texas, and we are going to discuss Indiana in 2020. Discussion about Friday, June 28, 2019, for the conference.

3. Conference Manager’s and Executive Assistant’s Report (Annette Cook)

- Discussion about fee waivers. Mary and Denise need to give Annette this list.
- Discussion about how the program needs to work in 2019...should we have a PDF or just Guidebook? The board is fine with just doing Guidebook and not the traditional full program PDF.

- Discussion about plans for Leadership Congress. Discussion about who should be invited to LC. The LC this year will be shorter and include chapter presidents, presidents-elect, committee chairs, and network chairs only.
- Discussion about Newcomer and International Reception. NADE 101 10 minute presentation to share at this event.
- The board will be doing a “NADE for Newbies” session during the first concurrent session at NADE.
- Discussion about fee waivers. Yes for CLADEA organizations, but no for NACADA or NISOD.
- Update about National Math Summit
- NADE December board meeting will be Thursday, November 29, until Sunday, December 2

4. President-Elect’s Report (Denise Lujan)

- Discussion about the NADE Digest. The new co-editors would like to start brainstorming a new name for the Digest. They will come up with options and present those to the board.

Meeting adjourned at 5:22 p.m. EST

Saturday, September 8, 2018

(Notes provided by Deb Daiek; not present Meredith Sides and Annette Cook)

Mary - VP Report:

3 Grant Requests - MDEC A, B, C

Approved

Will be sending out letters to remind them of their November Reports to Chapter Presidents. Will remind them that they need to be in good standing in order to receive a waiver.

Also, will ask Presidents how name change may impact chapters.

Programs of Promise is moving forward. AC is not going to create. It has been given to Tina Mote and Marcia Cardon. Trenton will pilot the program.

JDE - Barbara did send an excel sheet of progress. 9 articles submitted - 5 this summer
5 going through revisions, 3 going through review, and 2 accepted for publication.

McGraw-Hill turned down Denise's proposal to partner.

Committees and Networks - phone conferences with the chairs - ongoing. Their reports will all be submitted in November.

Digest Update - Denise has identified person to serve as the Editor. This person also identified someone to assist with the editing. Deb needs to contact Schoolcraft to ensure their willingness to continue doing the layout and publishing. If not, they will require about \$800.

Travel- Denise does not want to use her credit card to purchase airline tickets. Will ask if Annette will book her flights, using NADE's card.

Patrick - several questions need to be answered before the AC's budget can be approved. Denise will contact the AC. Also, there are waiver questions, and attendance questions that need to be answered before the budget can be approved. Plan to vote on approval at the next conference call.