

**October 4, 2016
Conference Call**

The board convened at 3:00 p.m. CST

Present: Robin Ozz, Deborah Daiek, Annette Cook, Patrick Saxon, Meredith Sides

Absent: None

Discussion Items:

1. Review of September Minutes (Board)

Motion to approve the minutes from September board meeting.

First: Patrick Saxon

Second: Annette Cook

Motion Passed 4-0

Specific Action Items: None

2. President's Report (Robin Ozz)

- Discussion about a subsidiary corporation for NADE to assist us with our new projects on the national level. We are getting funding to do the legal requirements to protect NADE from liability, non-profit status, etc. in response to the grant that we will be receiving from the national partners, as well as other grant opportunities. The grants would funnel through this subsidiary organization, not NADE itself. We need to prepare the articles of incorporations, bylaws, etc. The longer we wait on this, the less money we can receive for the grant. The grant will be for professional development, having to do with digital things with NADE (outside of the partners). The next step is for the organization to receive the money from the Gates Foundation to start this process.

Motion to approve the creation of a subsidiary corporation.

First: Deb Daiek

Second: Annette Cook

Discussion

Motion Passed 4-0

- Discussion of current grant status. NADE is scheduled to get \$112,000 through February. And NADE puts in for the National Partners, NADE will receive 1.2 million dollars over the next three years. Robin would appreciate help on writing the grant.
- Discussion about general financial questions and financial transparency:
 - (1) Does the proposed budget we looked at in OKC start with zero dollars or does it include what we bring forward from this year? The answer is that we use history to inform, but it is a zero-based budget. This is projecting what we might spend.
 - (2) Should we have two signatures/approvals on financial transactions
 - Discussion about some questions about making sure that the organization is transparent about all financial transactions. Currently, two board members (president and treasurer) have access to all financial transactions/information, NADE's Business office sees every deposit to the organization, and we have a formal, outside audit every year in which the financials are looked at. Discussion about using the subsidiary arm to function as a part-time internal auditor of the financial transactions. The board will be putting all transactions for board members on the Google Drive to provide transparency so that all board members can see each other's transactions. NADENE will answer some of these anonymous questions in the next newsletter.
- Patrick still needs 2016 conference final financial report and accreditation commission budget. The accreditation commission also needs a sound rationale for operating at a deficit for the coming year.

Specific Action Items:

- Board
 - Add all transactions to Google Drive for transparency
 - Help Robin write the grant
- Robin
 - Have NADENE answer some of the financial transparency questions in the next newsletter
 - Grant writing

3. President Elect's Report (Deb Daiek)

- Discussion about McCabe Conference 7/28/16. We got the date we wanted, and the conference will be at Schoolcraft College. We won't have to pay for any of the rooms, but Deb needs to know what type of budget we have so she can make plans for food, speaker, etc. Deb will also come up with some theme ideas to present to the board. General discussion about tentative keynote speakers. She will keep us updated as things go forward.
- Discussion about replacement for Denise De Ribert – Professional Development Committee Chair. Tammy Donaldson and Wes Anthony were recommended as replacement for Denise.

Motion to replace Denise de Ribert with Tammy Donaldson.

First: Deb Daiek

Second: Meredith Sides

Motion Passed 4-0

- Discussion about the NADE Digest. Deb needs to talk to Tina about adding a section advertising the NADE Digest up front on the newsletter/website.
- Discussion about Naomi Ludman - funding for CRLA. She will be using our fee waiver because Deb will be going on her school's dime
- NADENE concept for newsletter. This is a way to get the membership involved. It will be similar to a "Dear Abby" column. This column will be in the newsletter from now on.
- Discussion about Brain Compatible Teaching & Learning (new SPIN name). The SPIN voted on this title as their new title.

Specific Action Items:

- Deb
 - Update board on needs/ideas for 2017 McCabe conference

4. Vice-President's Report (Annette Cook)

- Grant Requests:
 - PADE (Type D)
 - TASSR (Type D)
 - Both to send their presidents to the NADE conference

Motion to approve or deny the following grant requests:

- PADE grant request will be approved
- TASSR grant request will be approved
- ** (Addendum added 11/23/16):
- INADE Type D
- DEAM Type D
- MNADE Type D
- All to send their presidents to the NADE conference

First: Deb Daiek

Second: Annette Cook

Motion Passed 4-0

- Annette needs names by 10/17 for VIPs who get fee waivers (other than NADE leadership and reciprocals)
- Discussion about board strands at conference. Alison Kedlec and Paul Markum on Thursday morning. Discussion about whether or not SEF was doing a preconference institute. Robin is still waiting to hear back from some people.

Specific Action Items:

- Robin
 - Talk to people about board strands at 2017 conference
- Meredith

- Help Annette with reciprocals and fee waiver list

5. Treasurer's Report (Patrick Saxon)

- Discussion about CLADEA requests for Noted Conference Concurrent Session

Motion to provide a session for a CLADEA acknowledged-representative to have a conference session.

First: Patrick Saxon

Second: Deb Daiek

Motion Fails 1-3

- The board is going to work to re-negotiate our reciprocal agreement with CLADE to include a session presentation in the future.

Specific Action Items: None

6. Secretary's Report (Meredith Sides)

- Discussion about a social media audit on NADE's social media and website, performed by Meredith's sister as part of her work as a senior majoring in public relations and non-profits. Several suggestions were made and noted to incorporate into the building of the new website.

Specific Action Items:

- Meredith
 - Incorporate relevant social media audit suggestions into the plans for the new website.

Meeting adjourned at 4:21 p.m. CST