



# Minutes Executive Board Meeting

**November 18, 2016  
Conference Call**

The board convened at 11:00 a.m. CST

Present: Robin Ozz, Deborah Daiek, Annette Cook, Patrick Saxon, Meredith Sides

Absent: None

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## **Discussion Items:**

### **1. Review of October Minutes (Board)**

Motion to approve the minutes from October board meeting.

First: Annette Cook

Second: Deb Daiek

Motion Passed 4-0

Specific Action Items: None

### **2. President's Report (Robin Ozz)**

- Discussion about the Foundation for Developing Educators (FDE) –General discussion about the FDE and the wording on the bylaws. Discussion about the tax filings of NADE and how these would be separate. Discussion about the indirect costs. We can discuss the questions further in Louisiana and even at the NADE business meeting if we need to do so. Question of whether we want to take any of these decisions to the membership of NADE.

Motion to approve contingent on revisiting these bylaws when we meet in Louisiana.

First: Annette Cook

Second: Deb Daiek

Motion Passed 4-0

- Discussion about our grant status.
- Discussion about the TASS reciprocity agreement. TASS wants to know if we can agree to put their stuff in our bags and our stuff in their bags. The board agrees that this will be fine.

Specific Action Items:

- Board

- Re-read the FDE bylaws and make notes for our Louisiana meeting

### **3. President Elect's Report (Deb Daiek)**

- Discussion about McCabe Conference 7/28/16. Michael Collins will provide our keynote at no charge, just expenses paid for. No One to Waste is the conference theme.
- Discussion about the Commission budget. The board is approving the pro forma budget for the 2016-2017 year, not including subsidies. Rollover funds are not ones that the board can verify right now until after conference time in 2017. The board will discuss this further in Louisiana.

Motion to approve the pro forma budget for the 2016-2017 year, not including subsidies on the projected budget.

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 4-0

- Discussion about the committees. Tina Mote will be replacing Barbara Bonham on International Committee. Janet O'Brien will be stepping down as co-chair of professional jobs committee. Curtis Ricker will be staying on that committee.
- Discussion about McCabe flyers/promotional timing. December's newsletter is when Deb will start promoting call for proposals for the conference.

Specific Action Items: None

### **4. Vice-President's Report (Annette Cook)**

- Grant Requests:
  - PADE (Type A). PADE wants a NADE board member present to provide greetings, present a concurrent session, and conduct a leadership development workshop for chapter leaders
  - NCADE (Type B). NCADE would like Boylan to attend.
  - MDEC (Type A). MDEC would like Robin to come to the conference MDEC conference
  - MDEC (Type B). To print, and disseminate promotional materials to support MDEC and NADE membership and used to support/reference/defend best practices
  - \*(Addendum added 11/30/16):
  - NCADE (Type D) request to send chapter president to NADE

Motion to approve the grant requests:

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 4-0

- Discussion about 2017 conference and how things are moving along well with the conference.
- Update on Chapter Activity Reports. These were due November 1. Annette has received 14 of the 26. Discussion about a few chapters and what they wrote in terms of guidelines or needs for the chapter, including explanation of the new membership dues, social media guidelines, marketing conferences and keynote speakers, and ways to combat lobbying groups. Discussion about having chapters pay a yearly fee to belong to NADE.

Specific Action Items: None

## 5. Treasurer's Report (Patrick Saxon)

- Budget approval

Motion to approve the NADE budget.

First: Annette Cook

Second: Deb Daiek

Motion Passed 4-0

Specific Action Items: None

## 6. Secretary's Report (Meredith Sides)

- Discussion about a few questions from the NADE 2018 conference team. Meredith will be holding some of the questions for the Louisiana meeting and she and Annette will be discussing a few of them together to make a decision. The board is fine with the conference team using ads with both NADE and the conference on them.
- Discussion about 2018 conference team budget. The board believes it is too early in the process to approve, but is very excited that they are working so hard. The board will be looking at it closer later on and encourages the conference team to keep proceeding with the good work done so far.
- New website update. We do not want the NADE blog to go on the website. Veronica needs the payment information updated on the website so she can add the members. Meredith may need to go to Tuscaloosa again in December to finish up some website things with Veronica. The board wants to know if we can have nade.net or nade.org directed to the new website

Specific Action Items:

- Robin
  - Pay for upgrading Wild Apricot website so Veronica can begin adding members.
- Meredith
  - Talk to Veronica about nade.net/nade.org directing to the new website and update her on what the board has said.

## **7. NADE Office Report (Pat Koziol)**

- Discussion about the 2017 conference and attendees/registration so far.
- Update on the NADE Board election. Resumes are being sent out to the candidates very soon for them to review. We will be okay to get this out before Nov. 30.

Meeting adjourned at 12:57 p.m. CST