



# Minutes Executive Board Meeting

**April 21, 2017  
Conference Call**

The board convened at 12:03 p.m. CST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook

Guests: Pat Koziol

Absent:

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## **Discussion Items:**

### **1. Review of Minutes (Board)**

Motion to approve the minutes from March 17, 2017.

First: Mary Zimmerer

Second: Deb Daiek

Motion passed: 4-0

Specific Action Items: None

### **2. President's Report (Robin Ozz)**

- Discussion about McCabe
- Kellogg – Robin has been invited to speak at Kellogg on July 10 morning session. Kellogg institute is Saturday the 8<sup>th</sup> through the 21<sup>st</sup> of July.
- Issues with Neff Downing – discussion about some of the problems we've been having.
- Discussion of next steps with Pat/transition
- NY City Council – NADE was the only outside testimony that attended. Discussion about the CUNY program.
- McGraw-Hill program has been an enormous success. Eric Paulson, David Caverly, and Gwenn Eldridge have been asked to be reviewers for the course.

Specific Action Items: None

### **3. Office Manager Report (Pat Koziol)**

- Update on Commission feedback: indirect costs and six waivers
- Membership report
- She has updates to send to Veronica for the new members
- IPs continue to be an issue
- She is following up on some of the outstanding invoices from the OKC conference
- Meredith will follow up with Pat regarding a new membership submitted through the new website.

Specific Action Items:

- Meredith
  - Follow up with Pat regarding membership on new website

### **4. President Elect's Report (Deb Daiek)**

- Update on Commission feedback: indirect costs and six waivers
- They are concerned and upset that they are only getting six waivers instead of seven. They are okay with indirect costs in general, but those will come out of their direct budget.
- Discussion about the Accreditation Commission
- Discussion about McCabe Conference; the conference is small right now, but is moving forward with some great things happening during the conference. The board made the decision to delay the conference until next year due to funding issues and conflicts with some other conferences. (\*\*Addendum: this decision was later reversed, and conference planning is moving forward\*\*)

Specific Action Items: None

### **5. Vice-President's Report (Mary Zimmerer)**

- 4 of 5 chapter conferences have been completed for the spring. One is next week (DEAM).
- Chapter activity reports are due by May 1

Specific Action Items: None

### **6. Treasurer's Report (Patrick Saxon)**

- Membership Fees for Contingent Faculty/Retirees/Students
- Discussion about revising the above membership fee numbers. Patrick proposes \$45 because that will be enough to cover the journals that they will be getting in the mail. This is for the retirees and students.
- Effective May 1, this will go up. Meredith needs to change it on the website, and Patrick will email Pat to let her know that this is going up.

- We are paying Karen Patty-Graham until June 30.

Specific Action Items:

- Patrick
  - Email Pat
- Meredith
  - Make sure to change website

## **7. Secretary's Report (Meredith Sides)**

- Website Update
- IRW Program update – currently we have 37 people on the waiting list

Specific Action Items: None

## **8. Conference Manager's Report (Annette Cook)**

- Type C grant – perhaps this grant should be funded by Accreditation Commission, instead of from NADE operating budget. Deb will talk to the AC about this.
- Conference Committee and revisit % to host chapter – we had decided on 3% originally, but the PADE chapter made a good point, which is that the year of chapter hosting, they would not have a separate chapter conference, which meant that they would be losing a lot of money that year.
- Experient rep update – discussion about some of the concerns.
- National Math Summit update – still in the works. Call last week. Has reached out twice to Meredith Higgs, Math SPIN chair, but hasn't heard. Deb will be reaching out to Meredith Higgs to see if she can get in touch with her.
- OKC Attrition update – AC will be having their June meeting and NADE Board will have May meeting there. We will be able to have every meal catered and owe possibly \$0 at the Courtyard in attrition. Residence Inn doesn't have good meeting space for us. Annette's recommendation is to go with the Courtyard for our meeting and then we would only owe the Residence Inn attrition funds.
- Pencil in on calendar September 7-September 10 for September board meeting in National Harbor, Maryland.

Specific Action Items: None

Meeting adjourned at 1:55 p.m. CST