

March 17, 2017
Conference Call

The board convened at 2:01 p.m. CST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook

Guests: Pat Koziol, Denise Downing, Karen Patty-Graham

Absent: None

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the minutes from February 26-28, 2017.

First: Deb Daiek

Second: Patrick Saxon

Motion Passed 4-0

Specific Action Items: None

2. President's Report (Robin Ozz)

- Discussion about Accreditation Commission and indirect costs/saving money going forward in the future. Discussion about reminding the AC about the discussion we had about the 15% indirect costs idea so that we can continue this discussion with them. Deb will be emailing the letter to the AC.
- Discussion about FDE/Gates. The board will be dissolving the FDE. All funds will go back into the NADE fund.
- Discussion about John Storan as keynote speaker for 2018 conference
- Discussion about Scotland trip to FACE. Meredith will put a sheet on the Drive for everyone to put reservations for the trip on there.
- Discussion about needing a spring meeting for a couple of days. Instead of this, we will extend our meeting in Detroit in July.
- Discussion about Office Manager.
- Domain name. Robin renewed our domain name (thenade.org)
- Renewal membership date. The board generally supports keeping it the way that it is now.

- Discussion about Patrick’s survey on McGraw-Hill stuff. It needs to be clear that it is not a NADE survey, but the board does not have a problem with it.

Specific Action Items:

- Deb
 - Email Accreditation Commission
- Meredith
 - Put Scotland travel plans sheet on Drive

3. Past Conference Manager’s Report (Karen Patty-Graham)

- Karen Patty-Graham made a quick report about the 2017 conference. They are in the process of reviewing the invoices from the convention center and the hotels. They are still working on the attrition with the Courtyard and Residence Inn.

4. President Elect’s Report (Deb Daiek)

- No report
- The mayor of Livonia has been invited to come and speak at McCabe conference. 3 proposals have come in so far.
- Fly in on July 27 and leave on July 30 for McCabe.

Specific Action Items: None

5. Vice-President’s Report (Mary Zimmerer)

- Grant Request
 - Type A request from NYCLSA for two weeks from today for annual symposium. They would like for an executive board member to come and provide greetings to the conference attendees. This would be the first and second of April in Saratoga Springs, NY. The board will decide who will be going.
 - Type A request from AADE conference (April 7 in Tucson). Mary was asked to be a keynote speaker for the conference.

Motion to approve the grant requests.

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 4-0

Specific Action Items: None

- General update

6. Treasurer's Report (Patrick Saxon)

- No report

7. Secretary's Report (Meredith Sides)

- General website update
- Boylan Award update: two research awards combined into one award
- Access for Pat to new website. Let her in and change the password when she gets out.
- McGraw-Hill online registration: online payment only.

Motion to approve Boylan award update

First: Meredith Sides

Second: Patrick Saxon

Motion Passed 4-0

8. Conference Manager's Report (Annette Cook)

- Conference Committee discussion
- NADE 2017 attrition update. The Oklahoma team cannot confirm state conference dates, so whatever the attrition numbers are will probably be what they are.
- NADE 2018 speakers and board strands. The team will be covering John Storan's fee waiver, travel, and a room at the hotel, similar to what FACE will be doing for Robin for the FACE conference this summer. Do we want to ask John Storan to do a concurrent session sometime during the conference?

Motion that the 3% is what will go to local hosting chapters in the future

First Patrick

Second Deb

Motion passed 4-0

- No board strands for 2018 conference
- Discussion about changing up the exhibitors/exhibitor fee form
- Newsletter – Meredith and Annette will be working on this from now on.
- McCabe travel plans and roles
- June 25-Checkout July 2 for FACE

Meeting adjourned at 3:55 p.m. CST